

VARIOUS INDUSTRIES

EMPLOYER INFORMATION	
Legal name (in national language):	WSE Services, s.r.o.
Name in English:	WSE Services, s.r.o.
Address:	Konventná 6 81103
City:	Bratislava
Country:	Slovakia
Website:	https://www.placementslovakia.com/
Number of employees:	2-10
Phone:	+421948449409
Email:	info@placementslovakia.com
PLACEMENT INFORMATION & CONDITIONS	
Study level:	BA or MA
Internship description:	<p>Placement Slovakia is an internship program providing comprehensive free-of-charge service for higher education students, graduates, and young professionals interested in Erasmus+ internships in Slovakia.</p> <p>The program was established 10 years ago by WorkSpace Europe, the Slovak Consortium of Universities for Erasmus+ traineeship mobilities between Slovakia and other EU countries.</p> <p>We cooperate with top international companies (including Big Four accounting firms or global business centers, as well as successful international and Slovak start-ups) in various industries and provide students with high-quality Erasmus internship positions in our partner companies.</p>
Required language:	English
Oral and written language skills	Advanced
IT skills:	Word Excel PowerPoint
Number of trainees (per period):	up to 30

Duration in months:	5
Working hours / Weekly hours:	40
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	<p>Find the most suitable offers on our website and apply at https://www.placementslovakia.com/how-to-apply/application-form</p> <p>If you do not find the position you desire, we encourage you to apply, indicating your desired internship sector. We then contact suitable candidates and arrange two rounds of interviews</p>
Required documents:	Learning Agreement
Type of offer:	Open-Ended

EMPLOYER INFORMATION

Legal name (in national language):	ICD Academy for Cultural Diplomacy
Name in English:	ICD Academy for Cultural Diplomacy
Address:	Soltauerstr. 18-22
City:	Berlin
Country:	Germany
Website:	www.culturaldiplomacy.org
Number of employees:	10
Phone:	+49 (0)3023607680
Email:	communication@culturaldiplomacy.org

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	<p>The Internship has as its main objective to ensure the completion a professional experience in form of internship, as a mandatory component of the trainee's degree program. It is full time position, of 40 weekly hours, for the duration of 3 months.</p> <p>Main tasks of the Trainee will include part or all below:</p> <ul style="list-style-type: none"> International Conferences and Daily operations » Office Administration and Logistics Event Administration and Logistics Raising awareness, PR and marketing Acquiring speakers and partners Support for Conferences & Events Cultural Diplomacy Research » Conducting interviews and writing articles Supporting research projects Media, Press & PR Event Documentation Conducting interviews and writing articles for the www.BerlinGlobal.org
Required language:	English
Oral and written language skills	Advanced
IT skills:	Word Excel

Other required skills:	NA
Number of trainees (per period):	1-2
Duration in months:	3
Working hours / Weekly hours:	40
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://culturaldiplomacy.de/index.php?en_application-form_internships
Required documents:	CV, motivation statement (see in the online application link)
Type of offer:	Open-Ended

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Required language:	English
Oral and written language skills	Advanced
IT skills:	Word Excel

Other required skills	NA
Number of trainees (per period):	1-2
Duration in months:	3
Working hours / Weekly hours:	40
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://culturaldiplomacy.de/index.php?en_application-form_internships
Required documents:	CV, motivation statement (see in the online application link)
Type of offer:	Open-Ended

EMPLOYER INFORMATION	
Legal name (in national language):	KoPlac
Name in English:	KoPlac
Address:	Příkop 27/2a, 602 00 Brno, Czech Republic
City:	Brno
Country:	Czech Republic
Website:	www.koplac.cz
Number of employees:	Under 250 employees
Phone:	+420 739 027 166
Email:	erasmus@koplac.cz
PLACEMENT INFORMATION & CONDITIONS	
Study level:	BA or MA
Internship description:	<ul style="list-style-type: none"> *Preparing Open street maps for implementation in touristic portal and mobile app *Creating of new map layers with hiking trails and bike trails in Czech Republic, Slovak and Poland region *Using different software's (e.g. QGIS, ArcMap) and open source data in GIS in real life problems
Required language:	English
Oral and written language skills	Advanced
IT skills	Word Excel PowerPoint
Number of trainees (per period):	5
Duration in months:	At least 2 months
Working hours / Weekly hours:	40
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://forms.gle/JUBeuKxuhCzhCLNw7
Required documents:	CV
Type of offer:	Open-Ended

EMPLOYER INFORMATION

Legal name (in national language):	KoPlac
Name in English:	KoPlac
Address:	Příkop 27/2a, 602 00 Brno, Czech Republic
City:	Brno
Country:	Czech Republic
Website:	www.koplac.cz
Number of employees:	Under 250 employees
Phone:	+420 739 027 166
Email:	erasmus@koplac.cz

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	<p>Graphic Design</p> <p>*Creating a wide range of graphics and layouts for product illustrations, company logos, banners, and websites with software such as Photoshop, Illustrator, InDesign, Inkscape, or CorelDRAW</p> <p>*Planning concepts of the graphics for the company or product</p> <p>*Illustrating concepts by designing samples of art arrangement, size, type size, and style and submitting them for approval</p> <p>*Presenting results by operating necessary equipment and software and getting feedback on a new design of graphics</p> <p>*Reviewing existing layouts and suggesting improvements if necessary</p>
Required language:	English
Oral and written language skills	Advanced
IT skills	Word Excel PowerPoint Graphic Design Software
Number of trainees (per period):	5
Duration in months:	At least 2 months

Working hours / Weekly hours:	40
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://forms.gle/JUBeuKxuhCzhCLNw7
Required documents:	CV
Type of offer:	Open-Ended

EMPLOYER INFORMATION

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Name in English:	KoPlac
Address:	Příkop 27/2a, 602 00 Brno, Czech Republic
City:	Brno
Country:	Czech Republic
Website:	www.koplac.cz
Number of employees:	Under 250 employees
Phone:	+420 739 027 166
Email:	erasmus@koplac.cz

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	<p>HR Coordinator</p> <ul style="list-style-type: none"> *Recruit internship applicants by analyzing their skills and educational background *Coordinate candidates and schedule all procedures involved in the recruitment process *Organize events for entrepreneurs, employees, and public *Promote KoPlac on social platforms (Facebook, Instagram and LinkedIn) *Design and implement targeted marketing strategies for KoPlac *Design and implement facilitated and innovative recruiting strategy in KoPlac
Required language:	English
Oral and written language skills	Advanced
IT skills	Word Excel PowerPoint
Number of trainees (per period):	5
Duration in months:	At least 2 months
Working hours / Weekly hours:	40

PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://forms.gle/JUBeuKxuhCzhCLNw7
Required documents:	CV
Type of offer:	Open-Ended

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Name in English:	KoPlac
Address:	Příkop 27/2a, 602 00 Brno, Czech Republic
City:	Brno
Country:	Czech Republic
Website:	www.koplac.cz
Number of employees:	Under 250 employees
Phone:	+420 739 027 166
Email:	erasmus@koplac.cz

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	Polish Copywriter *Write comprehensive and error-free content for a tourism platform (Web and App) *Develop blogs, create newsletters and posts for social media *Translate tourism-oriented content from English to Polish
Required language:	English
Oral and written language skills	Advanced
IT skills	Word Excel PowerPoint
Number of trainees (per period):	5
Duration in months:	At least 2 months
Working hours / Weekly hours:	40

PLACEMENT INFORMATION & APPLICATION

Application procedure / Form	https://forms.gle/JUBeuKxuhCzhCLNw7
Required documents:	CV
Type of offer:	Open-Ended

EMPLOYER INFORMATION

Legal name (in national language):	Centre Interdisciplinaire de Conservation et Restauration du Patrimoine (CICRP)
Name in English:	CICRP
Address:	21, rue Guibal
City:	Marseille
Country:	France
Website:	https://cicrp.info/
Number of employees:	23
Phone:	+33491082339
Email:	info@cicrp.fr

PLACEMENT INFORMATION & CONDITIONS

Study level:	MA
Internship description:	For MA to PhD students Domain: conservation of Cultural Heritage
Required language:	English or French
Oral and written language skills	Intermediate
IT skills	Word Excel PowerPoint
Number of trainees (per period):	1 to 4
Duration in months:	3 months at least
Working hours / Weekly hours:	35h a week

PLACEMENT INFORMATION & APPLICATION

Application procedure / Form	Please contact CICRP
Required documents:	Please contact CICRP
Type of offer:	Open-Ended
Additional information:	To refer to CICRP's website (https://cicrp.info/offre-de-stageemploi/ in French) in order to know the current proposals. It is possible to submit his/her own topic in accordance with CICRP's aims (please see CICRP's website for more information). A response will be done asap.

EMPLOYER INFORMATION

Legal name (in national language):	ZRC SAZU, Inštitut za arheologijo
Name in English:	ZRS SAZU, Institute of Archaeology
Address:	Novi trg 2, 1000 Ljubljana
City:	Ljubljana
Country:	Slovenia
Website:	https://iza2.zrc-sazu.si/sl/sodelavci/tjasa-tolar-sl
Number of employees:	1
Phone:	+38670707271
Email:	tjasa.tolar@zrc-sazu.si

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	Practical work and basics in Archaeobotany
Required language:	Slovenian, Croatian, English
Oral and written language skills	Basic-good
IT skills	Word
Number of trainees (per period):	1
Duration in months:	3-6 months
Working hours / Weekly hours:	40

PLACEMENT INFORMATION & APPLICATION

Application procedure / Form	CV to tjasa.tolar@zrc-sazu.si
Required documents:	ID, health insurance, medical examination for field and laboratory work
Type of offer:	Open-Ended

EMPLOYER INFORMATION

Legal name (in national language):	Università di Teramo
Name in English:	University of Teramo
Address:	via R. Balzarini 1
City:	Teramo
Country:	Italy
Website:	www.unite.it
Number of employees:	490
Phone:	+390861266291
Email:	rel.int@unite.it

PLACEMENT INFORMATION & CONDITIONS

Study level:	MA
Internship description:	Possibility to develop some practical experiences on chemical and instrumental analysis
Required language:	English
Oral and written language skills	Advanced
IT skills	Word Excel PowerPoint
Other required skills:	Background in the topics of lab experience
Number of trainees (per period):	3
Duration in months:	Up to the needs
Working hours / Weekly hours:	35

PLACEMENT INFORMATION & APPLICATION

Application procedure / Form	Send message to the office and/or the delegates
Required documents:	Internship agreement
Type of offer:	Open-Ended

EMPLOYER INFORMATION	
Legal name (in national language):	CIFP César Manrique
Name in English:	CIFP César Manrique
Address:	AV. Príncipes de España 5, CP 38010
City:	Santa Cruz de Tenerife
Country:	Spain
Website:	https://www3.gobiernodecanarias.org/medusa/edublog/cifpcesarmanrique/
Number of employees:	152
Phone:	+34 618032070
Email:	erasmusfp@cifpcesarmanrique.es
PLACEMENT INFORMATION & CONDITIONS	
Study level:	BA or MA
Internship description:	<p>The Erasmus department at CIFP César Manrique use to send around 50 students and 10 teachers every academic year for Erasmus KA1 programme. We are also involved in 3 different Erasmus KA2 projects. There are different activities:</p> <ul style="list-style-type: none"> - Provide basic/intermediate English-speaking sessions for our students (whom are going to have an internship abroad) - Tasks related to Erasmus documents of the different projects. - Find new partners - Disseminate the activities of the Erasmus projects
Required language:	English
Oral and written language skills	Intermediate
IT skills	Word Excel
Number of trainees (per period):	2
Duration in months:	2 (minimum)
Working hours / Weekly hours:	20-30
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	erasmusfp@cifpcesarmanrique.es

Required documents:	Europass CV
Type of offer:	Open-Ended
Additional Information:	Any clarification, please do not hesitate to ask: erasmusfp@cifpcesarmanrique.es

EMPLOYER INFORMATION

Legal name (in national language):	Universidade de Vigo
Name in English:	The Universidade de Vigo
Address:	Campus Universitario, 36310, Vigo (Pontevedra)
City:	Vigo
Country:	Spain
Website:	https://www.uvigo.gal/
Phone:	+34 986 81 20 00
Email:	incoming.ori@uvigo.gal

PLACEMENT INFORMATION & CONDITIONS

Study level:	BA or MA
Internship description:	<p>The International Office is looking for an intern (up to 12 months) who will help with the following tasks:</p> <ul style="list-style-type: none">- Support to international students and staff (registration, general information, internal procedures, volunteering, etc.)- Support to international activities (international weeks)- Linguistic support in English and translation of documents to English.- Support in Spanish to national students and staff willing to participate in international programmes. <p>Job related skills</p> <ul style="list-style-type: none">- Excellent knowledge of Spanish (B2) and English (C1).- Any relevant discipline (Computing, Business and Translation and Interpretation/Language degrees are considered an advantage)- Good computer skills (Word, Excel, PowerPoint)- Mature, responsible, organised.

	<ul style="list-style-type: none"> - Interested in international programmes. - Familiar with the internet and social media. - Capability of working in an international environ
Required language:	Spanish (B2) and English (C1)
Oral and written language skills	Advanced
IT skills	Word, Excel, PowerPoint
Duration in months:	up to 12 months
PLACEMENT INFORMATION & APPLICATION	
Application procedure / Form	https://praxis.athenauni.eu/proposal/id/2520
Type of offer:	One-Time Offer
Additional Information:	<p>No financial contribution. Students must apply for an Erasmus+ grant at their home institution/country.</p> <p>Possibility of free Spanish courses, financed by the International Office, at the Language Center.</p>